

# **NOTICE**

## **WORKERS' COMPENSATION ACCIDENT REPORTING**

**You Have Workers' Compensation Insurance  
with  
THE HARTFORD**

**WHEN AN EMPLOYEE IS INJURED ON THE JOB, OR  
DOES NOT REPORT FOR WORK:**

- 1. Inquire as to cause of absence, if unknown.**
- 2. If employee is injured on the job, or, if absence may be due to injury or illness related to employment:**
  - A. Provide proper medical attention.**
  - B. Complete the First Report of Alleged Occupational Injury or Illness form in duplicate at once. This form can be obtained from the following website:  
<http://www.wcc.ne.gov/publications/form1.pdf>.**
  - C. Mail original immediately to:**

TRUMBULL INSURANCE COMPANY  
ONE HARTFORD PLAZA  
HARTFORD CT 06155

**The insurer must file a report of accident or settlement, electronically, with the workers' compensation court:**

- 1) within 48 hours of a death or hospitalization of 5 or more employees in one accident; and**
- 2) within 10 days of notice of all other injuries resulting in:**
  - a) lost time;**
  - b) job transfer or termination;**
  - c) medical treatment;**
  - d) loss of consciousness;**
  - e) occupational disease; or**
  - f) restriction in work or motion.**